



## **APPENDIX B: RIGHTS AND RESPONSIBILITIES**

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## **STUDENT RIGHTS AND RESPONSIBILITIES**

<b>STUDENTS HAVE THE RIGHT TO:</b>	<b>STUDENTS HAVE A RESPONSIBILITY TO:</b>
<ul style="list-style-type: none"> <li>• Be treated fairly and with respect</li> <li>• A safe and secure environment that is free from bullying and harassment</li> <li>• Be listened to when explaining themselves in a clear and civil manner</li> <li>• Be valued as members of the College Community</li> <li>• Exemplary role models in the form of all College staff</li> <li>• Participate fully in the educational programs of the College</li> <li>• A Teaching and Learning program that is designed to meet their learning needs</li> <li>• Regular feedback in relation to their academic progress</li> <li>• Access support services provided by the College</li> <li>• Access to the College network services with reference to the Acceptable Use agreement</li> <li>• College facilities that are free from litter, graffiti and other damage</li> </ul>	<ul style="list-style-type: none"> <li>• Treat all members of the College community fairly and with respect at all times</li> <li>• Abide by all College policies</li> <li>• Not bully or harass other students (including cyber-bullying)</li> <li>• Report instances of bullying behaviour</li> <li>• Speak clearly and in a civil manner when discussing behavioural matters with College staff</li> <li>• Behave in a positive manner that contributes to the learning of fellow students and enables teachers to teach in an atmosphere of cooperation</li> <li>• Follow any reasonable and clearly communicated instructions given by teachers</li> <li>• Take responsibility for their learning and conduct while at the College, travelling to and from the College; and while on any College events.</li> <li>• Arrive at school punctually, prepared for and in the correct uniform for the activities of the day.</li> <li>• Seek support from their teachers to facilitate their learning and development</li> <li>• Respect and not deface College facilities, including computer hardware, software, systems and networks</li> <li>• Abide by the conditions set out in the Acceptable Usage agreement</li> </ul>

## TEACHER RIGHTS AND RESPONSIBILITIES

<b>TEACHERS HAVE A RIGHT TO:</b>	<b>TEACHERS HAVE A RESPONSIBILITY TO:</b>
<ul style="list-style-type: none"> <li>• Expect students to follow reasonable and clearly communicated instructions given in the performance of their duties</li> <li>• Expect that students observe all classroom and College rules and expectations as documented in the Student Code of Conduct</li> <li>• Expect that they will be able to teach in an orderly and cooperative environment</li> <li>• Expect students to be punctual and regular in attendance</li> <li>• Expect students to be prepared for class, including correct equipment and homework</li> <li>• Use their discretion in the application of rules and consequences in relation to the Student Engagement Policy</li> <li>• Be informed, within privacy requirements, about matters relating to students that will affect the teaching and learning program for that student</li> <li>• Receive respect and support from the College community</li> </ul>	<ul style="list-style-type: none"> <li>• Fairly, reasonably and consistently implement the Student Engagement Policy</li> <li>• Treat all members of the College community with respect, fairness and dignity</li> <li>• Use positive reinforcement and encouragement to develop a growth mindset in their learners</li> <li>• Develop positive and productive working relationships with students</li> <li>• Know how students learn and how to teach them effectively</li> <li>• Know the content they teach</li> <li>• Plan and assess for effective learning</li> <li>• Create and maintain safe, secure and challenging learning environments</li> <li>• Be punctual and prepared for class</li> <li>• Develop a range of teaching resources and strategies to engage students in effective learning</li> <li>• Provide students with accurate and timely feedback on their learning progress</li> <li>• Keep parents and guardians informed on student progress and learning</li> <li>• Accurately mark class attendance in a timely and consistent manner</li> <li>• Implement all other College policies where relevant (e.g. the Anti-Bullying policy)</li> <li>• Access wellbeing and referral services when required</li> </ul>



## **PARENT/GUARDIAN RIGHTS AND RESPONSIBILITIES**

<b>PARENTS/GUARDIANS HAVE A RIGHT TO:</b>	<b>PARENTS/GUARDIANS HAVE A RESPONSIBILITY TO:</b>
<ul style="list-style-type: none"> <li>• Expect that their children will be educated in a safe, secure environment in which care, courtesy and respect for the rights of others are encouraged</li> <li>• Expect communication and participation in their child's education</li> <li>• Expect a positive and supportive approach to their child's learning</li> </ul>	<ul style="list-style-type: none"> <li>• Promote positive educational outcomes for their children by taking an active interest in their child's educational progress and by modelling positive behaviours</li> <li>• Ensure their child's regular and punctual attendance</li> <li>• Engage in regular and constructive communication with school staff regarding their child's learning.</li> <li>• Support the school in maintaining a safe and respectful learning environment for all students.</li> <li>• Build positive relationships with members of the school community</li> <li>• Ensure students have the appropriate learning materials and uniform</li> <li>• Promote respectful relationships</li> </ul>