

## Direct Debit Request (DDR)

**Customer's Authority**

I/We  Name of Customer/s making the DDR (STUDENT'S NAME):

authorise and request the  Name of Debit User (NARRE WARREN SOUTH P12)  APCA User ID number (454533)

until further notice in writing, to arrange for funds to be debited through the Bulk Electronic Clearing System (BECS) from my/our account at the Financial Institution identified below as instructed by me/us in accordance with the terms and conditions of the Direct Debit Request Service Agreement (DDRSA) as amended from time to time.

**Payment Details**

This authority allows the debiting of amounts payable by the Customer under the Agreement between the Customer and the Narre Warren South P12 College

**Details of the Account to be debited**

Name of the Financial Institution  Branch name  
 Account name (please insert your name in full)  
 BSB number  Account number  ABN/ARBN (if applicable)

All details must be supplied

**Note:** Direct debiting is not available on the full range of accounts. If in doubt, please refer to your bank/financial institution.

**Narre Warren South p12 Service Agreement**

I/We request that you debit our account in accordance with our agreement outlined below on the Set date each month/fortnight being the same day as the first payment day each month or 14 days After the first debit each time if fortnightly:

Amount to be debited \$  Frequency of debit (Please tick)  
 Monthly  Fortnightly  
 First payment date  /  /  Final payment date  /  /  or Ongoing (Please tick)

**Customer Authorisation**

If in joint name/s both signatures may be required

By signing below, I/we acknowledge that this Direct Debit arrangement is governed by the terms of Authorisation the DDRSA attached to this request.

I/We authorise Narre Warren South p12 College to verify the above-mentioned account with our financial institution, and for the financial institution to release information to verify the account. By signing this request you are providing us with a valid instruction for funds to be debited from your account and we will arrange for funds to be debited only in line with this form.

Signature   
Date

Signature   
Date